

American College of Healthcare Executives Fellowship Advancement Overview

April 13, 2021

ACHE
of Massachusetts



An Independent Chapter of
American College of
Healthcare Executives
for leaders who care®

FACHE: Benefits of Advancement

- Recognition as a leader among leaders in healthcare management
- Demonstrate your competency in all areas of healthcare management
- Show your adaptability as a leader
- Show commitment to effective change and improvement throughout your career
- Be a leader who makes a positive impact on patient care and community health
- Signify your lifelong commitment to change and improvement
- Strengthen your leadership value to your organization
- Enjoy a high level of integration with other Fellows
- Be recognized for your achievement
- Achieve greater personal satisfaction in your career

Eligibility Requirements

ACHE Membership

- Current member of ACHE with one (1) year of tenure (Faculty and International Associate tenure counts towards the tenure, Student Associate tenure **does not** count)

Education

- Must hold a Master's or other advanced degree

Healthcare Management Experience

- Must hold an executive-level healthcare management position with five (5) years of healthcare management experience
 - Employed by a healthcare organization or healthcare influencer
 - Position must be at least a department director/department head level

Eligibility Requirements (Cont'd)

References

- Must provide two (2) references
 - Structured interview with current Fellow
 - Written reference from current Fellow or senior leader in your organization

Continuing Education

- Must demonstrate 36 hours of healthcare management continuing education within the last three (3) years
 - 12 hours at minimum must be ACHE Face-to-Face Education
 - Remaining hours can be additional Face-to-Face education or Qualified Education

Volunteer Activities

- Two (2) healthcare-related activities **and** two (2) community/civic activities within the last three (3) years

Assessment

- Pass the Board of Governors Examination in Healthcare Management

Application Process

1. Meet the eligibility requirements
2. Submit your completed application* and \$250 application fee to ACHE
3. ACHE confirms completion of eligibility requirements and authorizes candidate to sit for the BOG exam
4. Register for your Exam with ACHE and pay the \$225 Exam fee**
5. Schedule your Exam appointment

*Application is valid for 2 years

** Apply between March 1 and June 30 and save \$225 (BOG Exam fee waived)



Exam Overview

Knowledge Areas	# of Questions	% Total
Healthcare	28	14%
Management & Leadership	26	13%
Finance	24	12%
Human Resources	22	11%
Quality & Performance Management	20	10%
Business	18	9%
Healthcare Technology & Information Management	18	9%
Laws & Regulations	16	8%
Professionalism & Ethics	16	8%
Governance & Organizational Structure	12	6%
Total	200	100%

- 230 multiple choice questions (200 scored, 30 pilot)
- 6 hours to complete
- 10 knowledge/domain areas

Exam Preparation and Resources



Allow 3-6 months to prepare



ACHE resources

Virtual review course, online tutorial, books, publications, flash cards, practice exams



ACHE of MA resources

Mentor opportunities

See website to complete form requesting information:

<https://www.massche.org/board-certification/>

Fellowship advancement is a key priority for ACHE of MA and we are here to help you navigate the process!

Recertification

Certification is valid for 3 years

To recertify:

- Complete 36 hours of continuing education within three (3) years, 12 of which must be ACHE Face-to-Face hours
- Participate in two healthcare activities and two community/civic activities within three (3) years
- \$200 Recertification Fee

You may also recertify by:

- Retaking and passing the exam
- Participate in two healthcare activities and two community/civic activities within three (3) years
- \$200 Recertification Fee

