



THOMAS JEFFERSON UNIVERSITY HOSPITALS ADMINISTRATIVE FELLOWSHIP PROGRAM

Thomas Jefferson University Hospitals' (TJUH) Administrative Fellowship Program provides recent graduates the opportunity to gain a comprehensive experience across the care continuum in an ambulatory care center, community hospital, and academic medical center in Philadelphia. TJUH is dedicated to providing the highest-quality patient care, educating health professionals of tomorrow, and discovering new treatments and therapies to define the future of healthcare. Our 12-month program focuses on project-based work in a variety of areas and functions within clinical operations, finance, strategy and growth, innovation, and service excellence. Each fellow has the ability to lead projects crucial to the success of the organization—thus, building competencies, an extensive project portfolio, and a strong network.

OVERVIEW

- 12-month fellowship program
- In-depth involvement in divisional strategic and operational initiatives
- Comprehensive understanding of a complex health care system and organizational structure
- Preceptor mentorship invaluable to professional and career development
- Competitive salary and benefits

AREAS OF INTEREST

- Quality and Patient Safety
- Hospital/Clinical Operations
- Capital and Operating Budgets
- Strategy and Business Development
- Innovation and Design Thinking
- Service Excellence
- Performance Improvement

APPLICATION PROCESS

- Candidates must possess an MHA, MPH, MBA or equivalent degree by July 2022
- The application process and materials for 2022 fellowship candidates will be available on the fellowship website in July
- Application materials should be submitted in one PDF file by email to TJUHfellowship@jefferson.edu by Friday, September 10, 2021 at 11:59 p.m. EST
- First round selections will identify individuals for Zoom interviews by late September
- Finalists will then be invited to Philadelphia for a formal interview early-to-mid October
- The selected fellows will be announced by mid-October and will arrive at Jefferson in early July



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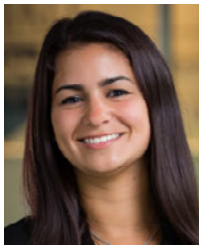
TJUH FELLOWSHIP PROGRAM STRUCTURE

During the first month of the program, the fellows participate in informational interviews with members of the executive leadership team. These meetings serve as an introduction to the institution, structure and culture, as well as an opportunity to identify potential projects for the year. Additionally, TJUH's continued expansion and development allows fellows to gain a comprehensive experience in a multitude of care settings including an ambulatory care center, community hospital, and academic medical center. TJUH fellows will have the unique opportunity to explore and select projects of particular interest and lead high-level initiatives focused on the organization's strategic and operational priorities. For the past several years, fellows have participated in a wide range of projects, including but not limited to:

- Leading COVID-19 employee vaccination clinics
- Implementing an entirely new hospital policy platform for the division
- Growth initiatives for specialty surgical programs
- Coordination of hospital-wide fiscal year project report-outs
- Analysis, creation, and implementation of a task force to focus on staff recruitment for high-area needs
- Coordination of the Administrative Fellowship application and selection processes
- Coordination of hospital-wide lean initiatives
- Development of standardized clinical care pathways
- Creation of business plan for service-line expansion
- Creation of actionable initiatives to build diverse and inclusive environment
- Development of staffing benchmark model for physician practices
- Participation of departmental benchmarking, progress reports and strategic plan
- Development of the Patient Flow Management Center

EXECUTIVE MENTORSHIP

Preceptors are chosen for the Fellowship Program based on their commitment to developing the next generation of leaders. Preceptors serve as mentors for both fellows to offer professional guidance and organizational framework during weekly one-on-one meetings. These meetings serve to evaluate career goals, share management perspectives and experiences, and provide feedback and coaching for fellows throughout the program.



Preceptor Kristi Caldararo began her career at Jefferson in the Administrative Fellowship Program and is currently the Vice President of Operations at Thomas Jefferson University Hospitals. Kristi has both Enterprise Service Line and Divisional operations responsibility. Kristi has built strong relationships with

our physicians and multidisciplinary teams, has led one of our most complex clinical programs, and has a passion for driving transformational change through operational excellence initiatives.

Kristi earned her Masters of Health Administration degree from the Pennsylvania State University and is a member of the American College of Healthcare Executives. She has presented at national conferences on topics such as harnessing the strengths of a multigenerational workforce, population health research, and engaging leaders in transformation.



Preceptor Joseph Anton is Vice President of Operations at Thomas Jefferson University Hospitals and is the site executive for the Jefferson Methodist Hospital campus. Joe is a results oriented, transformational healthcare leader who has led complex change initiatives across multi- hospital systems to achieve

quantifiable improvements in efficiency, quality, and financial performance. He has extensive experience with service line leadership, operations, change management, and physician alignment.

In 2016, Joe was recognized by Drexel University in their "40 under 40" edition of their alumni magazine and in 2012, Joe was recognized by South Jersey Biz in its annual "20 under 40" edition recognizing leaders in various industries from across the region. Joe is an Adjunct Faculty member at Drexel University and teaches several graduate courses in their College of Nursing and Health Professions.